



TCP Child Operational Policy

The Community Players of New Hamburg (TCP) has provided the following policy surrounding care, wellbeing and supervision of child cast members during performances;

TCP child cast members are ages 8 - 12 years old and those that fall in that age bracket will require supervision during performances.

Volunteers providing this supervision are called 'Parent Supervisors'.

Police Check – Vulnerable Sector Search

Parent Supervisors, and the Directing Team and Stage Management must provide TCP with a Vulnerable Sector Search (VSS) Police Check that is current within the past 6 months. Furthermore all members of the Production Team will provide a VSS Police Check as well.

Volunteers can purchase a VSS at their local Police Station or Online. Please allow for a possible 3-4 week wait time. The cost of the VSS is \$10 if you present a letter from the non-profit group where the volunteering will occur. TCP will provide that letter and reimburse the cost of the VSS when the volunteer presents a valid receipt.

If you have a current VSS please sign the TCP waiver.

Parent Supervisors Guidelines

- Parent Supervisors must be 18 years old or over.
- Parent Supervisors will sign up for a supervision time slot with the stage manager.
- A minimum of one and up to two Parent Supervisors must be present in the children's change room during performances.
- Parent Supervisors must take special precautions when children need to attend the washroom. When at all possible only female supervisors must accompany female children and male supervisors will accompany male children to use the washroom.
- TCP encourages all cast members to avoid situations where they are alone with a child or youth unless they are related, or TCP has written permission from the child's parent/guardian.
- If a parent of a child cast member is a cast member as well, it is then expected that the parent cast member will be caring/supervising their own child (ren).